

**CITY OF EUHARLEE  
CITY COUNCIL WORK SESSION MINUTES  
AUGUST 19, 2025 – 6:00 PM**

Mayor Craig Guyton called the meeting to order with the invocation, followed by the Pledge of Allegiance.

The following were present: Mayor Craig Guyton, Council Members Tim Abbott, Joe Turner, Greg Free, and Jayson Frederick, City Manager James Stephens, and Community & Economic Development Director Katie Gobbi.

**UNFINISHED AND NEW BUSINESS**

**Park Entrance Signs – Katie Gobbi**

Katie Gobbi, Community & Economic Development Director, presented updated designs for park entrance signs based on feedback from the previous meeting. The designs incorporated more colors, the covered bridge, and the city name. The pricing remained unchanged from the last meeting. Council Members discussed various aspects of the designs, including color preferences and the addition of the city logo. It was decided to put two color options on the internet for citizens to vote on through a survey.

**Permitting Software – Katie Gobbi**

Katie Gobbi, Community & Economic Development Director presented a proposal from Cloudpermit for permitting software, including building permitting and code enforcement modules. The total cost for the first year would be \$12,150, with additional costs for years two at \$7,488 and three at \$7,787. Due to the large increase in permits and the unlimited number of users, the software would streamline processes for staff and improve citizen experience. In the fourth quarter of this year a work order module with Cloudpermit will be available for residents to report issues or concerns. The council discussion was favorable for the upgrade.

**1<sup>st</sup> Reading Ordinance 2025-06 Door to Door Sales and Peddlers – Katie Gobbi**

Katie Gobbi, Community & Economic Development Director presented the first reading of an ordinance regulating door-to-door sales and peddlers with the recommendation from the Planning and Zoning Department. The ordinance originated from increased complaints about door-to-door solicitations with calls to the police department. Council Members discussed various aspects of the ordinance, including its impact on food trucks, ice cream trucks, and charitable organizations.

**Intergovernmental Sewer Access Fee – James Stephens**

James Stephens, City Manager presented an intergovernmental agreement for Bartow County Water to bill, collect, and remit a monthly sewer access fee of \$13.50 for Euharlee citizens connected to the sanitary sewer system. The monthly sewer amount was approved last December.

**Public Comments**

- Fred Warner, resident, asked about the stone monument bases for the park entrance signs.
- Wes Walker, resident, inquired about the use of cursive font on the park signs over block font.
- Marshall Aiken, resident, asked how the peddler ordinance would affect organizations like Girl Scouts and school fundraisers.

**Adjournment**

With no further discussion the meeting adjourned at 6:41 pm.

**CITY OF EUHARLEE  
CITY COUNCIL MEETING MINUTES  
AUGUST 19, 2025 – 7:00 PM**

Mayor Craig Guyton called the City Council Meeting to order.

**Public Comments**

No public comments were made on agenda items.

**Approval of Minutes**

Council Member Greg Free motioned to approve the Work Session and City Council Meeting minutes for August 5, 2025. Council Member Jayson Fredrick seconded the motion. The motion passed unanimously.

**UNFINISHED AND NEW BUSINESS**

**Citizen Recognition – Mayor Craig Guyton**

Mayor Craig Guyton recognized seven-year-old Rylan Kimberly for her outstanding achievements in gymnastics, including winning first place all-around at the USAG National competition and earning a spot on the national team.

**Official Polling Place Designation – Mayor Craig Guyton**

Council Member Greg Free motioned to change the official polling place from Euharlee City Hall to Euharlee Baptist Church at 1103 Euharlee Road, Euharlee, GA 30145. Council Member Jayson Frederick seconded the motion. The motion passed unanimously.

**Park Entrance Signs – Katie Gobbi**

Council Member Jayson Frederick motioned to table the park entrance signs item until the September 2<sup>nd</sup> meeting. Council Member Greg Free seconded the motion. The motion passed unanimously.

**Permitting Software – Katie Gobbi**

Council Member Jayson Frederick motioned to partner with Cloudpermit on the software and to add the Q4 edition when it becomes available. Council Member Greg Free seconded the motion. The motion passed unanimously.

**Intergovernmental Sewer Access Fee – James Stephens**

Council Member Joe Turner motioned to approve the intergovernmental agreement for Bartow County Water to bill, collect, and remit the monthly sewer access fee. Council Member Greg Free seconded the motion. The motion passed unanimously.

**Adjournment**

Council Member Jayson Frederick motioned to adjourn the meeting. Council Member Greg Free seconded the motion. The motion passed unanimously.

With no further discussion the meeting was adjourned at 7:08 pm.