

Euharlee Historic Preservation Commission Meeting Minutes

Tuesday, February 22, 2022, 3pm

Euharlee Welcome Center & History Museum

Meeting was called to order at 3:05pm

Steve Zuber, Lovako Patterson, Betty Jane Tilley, and Katie Gobbi – staff were present.

APPROVAL OF MINUTES October 26, 2021 – Betty Jane Tilley motioned to approve the minutes with a spelling correction. Lovako Patterson seconded it. All approved.

Unfinished Business:

1. Survey Grant – Ms. Gobbi submitted an application for a historic resource survey grant to the Georgia Department of Community Affairs, Historic Preservation Division on February 1st. The total budget amount is \$7744.17. The federal amount requested is \$4480. The commission will be notified in late May or early June if funds are awarded. No votes or actions were taken.
2. New member – Luke Young submitted an application for the Historic Preservation Commission. Ms. Tilley motioned that the Commission submit Mr. Young's application to the City Council for approval. Steve Zuber seconded. All approved.
3. By-laws – Ms. Gobbi presented the updated by-laws. Ms. Tilley motioned to approve the revisions. Ms. Patterson seconded. All approved.
4. Design Guidelines – The Commission contacted Richard Osborne, Bartow County Zoning Administrator, to seek his guidance for the historic district design guidelines. The Commission took a brief recess at 3:45pm. Mr. Osborne will be at the next meeting in a volunteer capacity.

New Business:

1. 2022 Meetings – the next meeting will be held at March 22, 2022 at 5:30pm.

Meeting Adjourned: Mr. Zuber motioned to adjourn at 4pm. Ms. Patterson seconded. All approved.

Euharlee Historic Preservation Committee
Meeting – March 29, 2022 at 5:30pm

Steve Zuber, Chairman opened meeting with a roll call. Steve Zuber, Ch., Betty Jane Tilley, Secretary, Fr, Lovako Patterson, Luke Young, (recently appointed member – Westminister), Katie Gobie, Euharlee Museum curator. Guest Richard Osborne, Bartow County Planning and Zoning Director.

Approval of Minutes for March 29, 2022.

Unfinished business:

Mr. Osborne's previous background has been with historic preservation and was asked to help us solve our one struggling point in our Certified City agenda and that is "Design Guidelines".

Comment points during meeting were:

1. Find pictures that look good as to reference what we want in design.
2. Don't focus so small. Avoid "prohibit", "must and shall".
3. One page fact sheet for builders – What is Historic Preservation. Use Bartow County links with Melissa with Bartow County Government
4. In Guidelines "Design" is most important
5. April 19 City of Cartersville Work Session on Rezoning (Public Hearing).
6. Have a Work Session for EHP after 5:00 Tuesday.

Richard stated he was available for any reference clarifications needed. We were grateful for his input!

Updated for Lucas previous discussion about the areas that had structures over 40 years of age. This includes The Holcomb subdivision off Euharlee Road behind Jo Jo's market to Duncan Drive. It includes the Historic District of downtown from the Covered Bridge to Euharlee Road and some off Cliff Nelson Road.

Steve mentioned that training was needed for at least the new members and Katie was checking on possible classes.

Motion made to adjourn with 2nd BJT

Next meeting Wednesday April 27, 2022 5:30

Meeting adjourned at 6:30. Betty Jane Tilley, Secretary

Euharlee Historic Preservation Commission Meeting Agenda

Tuesday, April 27, 2022, 5:30pm

Euharlee Welcome Center & History Museum

The meeting called to order at 5:50pm.

Steve Zuber, Betty Jane Tilley, and Katie Gobbi – staff in attendance. Luke Young and Lovako Patterson absent.

APPROVAL OF MINUTES February 22, 2022 – tabled until next meeting

March 29, 2022

Unfinished Business:

1. Design Guidelines – The members present reviewed the HPC virtual training attended by Ms. Gobbi and Mr. Zuber. Ms. Gobbi will forward the recordings to the commission when they are made available. Revisions to design guidelines were reviewed.
2. Ms. Gobbi also provided an update on the construction on the Callaboose construction after it was damaged in March.

Meeting Adjourned: Ms. Tilley motioned for the meeting to be adjourned at 6:20pm. Mr. Zuber seconded.

Next Meeting: Tuesday, June 28, 2022 at 5:30pm

Euharlee Historic Preservation Commission Meeting Agenda

Tuesday, June 28, 2022, 5:30pm

Euharlee Welcome Center & History Museum

The meeting called to order at 5:42pm.

Steve Zuber, Betty Jane Tilley, and Katie Gobbi – staff in attendance. Luke Young, in attendance on the phone, and Lovako Patterson absent.

APPROVAL OF MINUTES February 22, 2022

April 27, 2022

Mrs. Tilley motioned to approve the minutes. Mr. Zuber seconded. Minutes approved.

Unfinished Business:

1. New Member – Ms. Gobbi presented Melissa Moore’s application for the Historic Preservation Commission. Mrs. Tilley motioned to accept Ms. Moore’s application and nominate her for appointment by the City Council to the commission. Mr. Zuber seconded. Motioned passed.
2. Survey Grant Update – Ms. Gobbi informed the HPC members that the state is reviewing grant applications and have not awarded any grants due to staffing shortages. Mrs. Tilley remarked that the commission needs to make sure that owner information is correct.
3. Design Guidelines – Commission members reviewed proposed changes to design standards and draft guidelines. Ms. Gobbi recommended engaging County Planner Richard Osborne for feedback and additional assistance. The commission discussed the potential for new development in part of the historic district and the need for adequate design guidelines. Ms. Gobbi indicated that in the meantime, the commission members can look to the Secretary of the Interior design standards for guidance. Ms. Gobbi is reformatting the Euharlee Historic Resources document.

Meeting Adjourned: Ms. Tilley motioned for the meeting to be adjourned at 6:05pm. Mr. Zuber seconded.

Next Meeting: Tuesday, August 23, 2022 at 7pm

Euharlee Historic Preservation Commission Meeting Minutes

Tuesday, August 30, 2022, 7:00pm

Euharlee City Hall

The meeting called to order at 7:00pm.

Steve Zuber, Betty Jane Tilley, Lovako Patterson, Melissa Moore, Luke Young and Katie Gobbi – staff in attendance.

APPROVAL OF MINUTES June 28, 2022

Mrs. Tilley motioned to approve the minutes. Mr. Zuber seconded. Minutes approved.

Unfinished Business:

1. Design Guidelines Update – Bartow County Zoning Administrator Richard Osborne will provide comments on design guideline.
2. Survey Grant Update – HPD is short staffed and have not scored grant applications.
3. Annual Statewide Preservation Virtual Conference – Ms. Gobbi registered all members to attend the virtual conference September 19-23, 2022. This will help fulfill the training requirement for members.

New Business:

1. Discussion on Amending Historic District Boundary – The developers seeking re-zoning to a PUD at 93 Cliff Nelson Road and Parcel No. 0034-0622-003 have requested to be removed from the historic district. To keep the contiguous boundary, 91 Cliff Nelson Road would need to be delisted as well. Ms. Gobbi explained the background and the process to the HPC members. Members asked questions about the process, reasoning, and implication of amending the boundary of the historic district.

Meeting Adjourned:

Ms. Patterson motioned to adjourn. Ms. Tilley seconded. Meeting adjourned at 7:44pm.

Euharlee Historic Preservation Commission Meeting Minutes

Tuesday, December 13, 2022, 6:00pm

Euharlee City Hall

The meeting called to order at 7:00pm.

Steve Zuber, Betty Jane Tilley, Lovako Patterson, Melissa Moore, Luke Young and Katie Gobbi – staff in attendance.

APPROVAL OF MINUTES June 28, 2022

Mrs. Tilley motioned to approve the minutes. Mr. Zuber seconded. Minutes approved.

Unfinished Business:

1. Design Guidelines Update – Bartow County Zoning Administrator Richard Osborne will provide comments on design guideline.
2. Survey Grant Update – HPD is short staffed and have not scored grant applications.
3. Annual Statewide Preservation Virtual Conference – Ms. Gobbi registered all members to attend the virtual conference September 19-23, 2022. This will help fulfill the training requirement for members.

New Business:

1. Discussion on Amending Historic District Boundary – The developers seeking re-zoning to a PUD at 93 Cliff Nelson Road and Parcel No. 0034-0622-003 have requested to be removed from the historic district. To keep the contiguous boundary, 91 Cliff Nelson Road would need to be delisted as well. Ms. Gobbi explained the background and the process to the HPC members. Members asked questions about the process, reasoning, and implication of amending the boundary of the historic district.

Meeting Adjourned:

Ms. Patterson motioned to adjourn. Ms. Tilley seconded. Meeting adjourned at 7:44pm.