

City of Euharlee Sign Registration Form

Department of Planning & Zoning

30 Burges Mill Road

Euharlee, GA 30145

(ZONING OFFICE USE)

Date Submitted: _____

Property Zoned: _____

Upon receipt of a properly completed registration, the City of Euharlee ("City") shall examine and process the registration within ten (10) working days. The City reserves the right to take legal action to remove signs erected in violation of this ordinance.

\$25.00 Registration Fee required for all Sign requests

Cash or Checks accepted. Checks must be made payable to the CITY OF EUHARLEE.

All applicants are to complete the following:

Name of subject property owner: _____

Name of applicant if different from property owner: _____

Owner Address: _____

Contact information: Work/Cell: _____ Fax: _____ Email: _____

Subject Property Description

Tax Parcel #: _____ Area of Property: _____ acres/sq. ft

Address and/or Road Name: _____

Description of existing sign: _____

Zone Classification of property: _____

Size of Commercial Building on property, if applicable: _____ sq. ft.

The following information must be included with permit registration:

___ Site plan showing the location of the sign on the lot, indicating setbacks and distances to property line and rights-of-way;

___ Elevation drawing showing the height and dimensions of sign and height of fence structure;

___ Material being used and on what sides of sign.

Building/Electrical Permits

Contact the Building Official at 770-386-1542 with questions regarding building requirements below:

___ Signs using electrical wiring and connections (i.e. require above permits),
with inspection permit fees;

I hereby swear that all the above information is true and correct to the best of my knowledge.

Applicant Name: _____ Applicant Signature: _____
(please print)

(ZONING OFFICE USE)

Registration Fee: \$25.00 **Registration Fee Accepted by:** _____

Sign request: **Approved** **Denied** **Zoning Department:** _____