

EUHARLEE HISTORIC PRESERVATION COMMISSION  
QUARTERLY BOARD MEETING  
OCTOBER 23, 2018

ATTENDING: Charles Reese, P & Z Director, Steve Zuber, Ch., Dave Ford, VT, Betty Jane Tilley, and Sec.

- **Current Update:** Charles
- Presbyterian Church Cemetery Survey by Carl Ethridge is 75% Complete. Software will be loaded to have Cemetery information readily at hand for the future
- Sewer Project – 95% Complete running tests now including boring into the Etowah River. At this time is Commercial. An Ordinance will be in place concerning connections.
- Black Pioneer Cemetery on Nov.3 Paul Pugleise will be on site to flag plants and trees not to be disturbed during cleanup.

**NEW BUSINESS:**

1. In January will be an Overlay Ordinance Work Sessions to Draft a new overlay to be sent to Council in Early 2019.
2. Architectural Designs and Themes are moving forward. Planning and Zoning Commission is animate the progress needs to for conformity to Euharlee Road, sidewalks and other items on their agenda.
3. Work Session on Historic Overlay will include Definitions, procedure, bed and breakfast, architecture, uses, prohibited, mixed use, street lights, etc.
4. Johnny Mitchell's old building must be approved for a bar – b – cue is anything going outside concerning signage will have to be approved by HPC.

Note: Next Training needs to be for Betty Jane Tilley, Charles is looking for such.

NOTE: In discussion at this meeting were dates to meet as Jan 22, April 23, July 23, and Oct. 22 at 2:00

Adjourned: No Motion or actions taken  
Betty Jane Tilley Secretary

EUHARLEE HISTORICAL PRESERVATION COMMISSION  
MEETING, FEBRUARY 27, 2018 at 2:00pm

ATTENDING: Charles Reese, P & Z Director, Dave Ford, Chairman and Secretary Betty Jane Tilley  
Absent Steve Zuber – (due to hospital stay).

- Dave Ford motioned to accept minutes of August 2017
- **SURVEY:** Charles reported that Julieanne Meadows of the Regional Development Commission had met with him and our Commission was to be notified that to keep our Certified City Status-
  1. The Entire City to the Limits has to be survey for historical properties
  2. Charles is looking for a grant to help with this project
  3. A match from the City Council could come from SPLOSH if needed
- **NEW BUSINESS:**
  1. Presbyterian Cemetery Survey quote from Carl Ethridge was between \$2,500 and \$3,000.  
Proposal would come up in Council on the April meeting.  
Dave expressed concerns for the upkeep of Historical Properties
  - 2. Resource – DCA Commission has updated the Comprehensive Pland from 2018 – 2022 and will be sent out to EPC (Note: As of July 2018 this has not been received!)
  - 3. Black Pioneer Cemetery
    1. Cell Tower Mitigation Funds have been submitted for to clean up
    2. Hopeful to have a walkway around the entire Cemetery
    3. Charles submitted a National Trust Grant in January, 2018 for \$54,000 to provide lights and landscaping, etc.
- **NEW DEVELOPMENTS:**
  1. Etowah Bend off Milam Bridge Road beginning (Josh McWhorter Developers)
  2. Five Forks Development
- **CODE VIOLATIONS -**
  - 2 houses on Covered Bridge Road near Burgess' Mill Road will be cited

Adjourned at 2:50

Submitted Betty Jane Tilley. Secretary

## EUHARLEE HISTORIC PRESERVATION COMMISSION

Meeting Minutes – July 25, 2018 – 2:00pm City Hall

**Opening Meeting** – Charles Reese – Planning and Zoning Director  
Steve Zuber – CH. Presiding, also attending Dave Ford, Betty Jane Tilley members,  
and Katie Gobbi, Museum Director

Review of Minutes from February 27, 2018 – Betty Jane Tilley, Secretary  
Dave Ford Motion to accept, Steve Zuber, 2<sup>nd</sup>. All approve

### **Old Business-**

#### **1. Euharlee Presbyterian Cemetery Update**

Carl Etheridge has begun the process of a resurvey of this historic cemetery. He has been working for the past 2 months using resources from the 1994 Euharlee History Book as the last known record. He is redrawing the entire cemetery. He is using orange flags to mark the grids.

Charles says the second phase is to digitalize the site.

Steve updated the information on the cemetery that the city owns all this property. Katie stated that best practices are being kept as to burials and the city maintaining the site.

Dave suggested a maintenance plan. Asked about the \$300.00 perpetual care fee when there is a burial does go into a separate fund. Who manages the fund (City Manager and City Clerk). Funds are also collected for weddings at the church.

#### **2. Sewer Project Update- Charles**

Project is 75% complete

Working on a new overlay district on the side of JoJo's from McCormick Road to Woodland School will be commercial. (more later)

Anna's Mexican Grill should open in the Clock Tower in a few weeks. She has been approved for a Pouring License

Concern about grass at old Johnny Mitchells' location. Noted that the owner

of the BP station is interested in this location.

Dave expressed concern over the blighted properties and should be more enforced by Code Enforcement thru the police department.

Charles stated that approximately 100 letters are going out for junk vehicles  
In October there will be a community workshop to ask questions.

**New Business:**

**(A)** COA Request – Roof of the Masonic Lodge 457 Building – representative Larry Satterfield.

1. Old used tin was used in the past and in need of replacement with new tin roof with Dark Gray in color. Also going to roof the cook shed. Will be inspected within 30 days of completion.

2. Dave questioned if COA was necessary? Charles felt not necessary

3. Steve questioned if we have specifications for use of tin roof?

\*MOTION- Betty Jane Tilley mad a motion to let them replace with new tin and Steve Zuber second, Dave Ford affirmative.

**(B)** - Working on an architectural plan for Euharlee historical buildings.

**(C)** – **Black Pioneer Cemetery – Update** – Katie Gobbi

1. Sheri Henshaw of Keep Bartow Beautiful also helping receive funds through Bartow County for the African American Trail project which includes our African American Pioneer Cemetery and the Covered Bridge. Funds have been made available through cell phone tower revenue for these two projects.

2. Survey by the DNR using ground penetrating sonar of the Pioneer Cemetery. Steve Webb with DNR is coordinating with the City of Euharlee.

3. Pathway is proposed around this cemetery but must prove that no graves are in the path proposal. First step is cleaning up the perimeter. Contract with city

maintenance to begin project. Cleanup Day scheduling weekend of September 14 and 15.

4. Steve recommended a professional cleanup of the trees and limbs with a maintenance plan in place for the city to be responsible afterwards.

5. Katie stated that documentation of all work is being done. Katie updated the cemetery at this time is not 100% owned by the city that Euharlee Baptist Church is once again being approached to deed property to the city.

6. Dave expressed concerns that the city appears to have no maintenance place of historical properties and with revenue down we should attend the hearings of the 2 mills proposal.

7. Per a request of the Euharlee Baptist Church the following motion was proposed by Dave Ford

**\*MOTION** – To bring the site of the Euharlee Baptist Church NEW sanctuary out of the Historic District to swap for a deed to the other half of the Pioneer Cemetery contingent on approved of the RDC.

Steve second and Betty Jane Tilley approved (with hesitance)

#### **OVERLAY Ordinance -**

Planning and Zoning Commission Work Session to have a corridor designed to have more control over the gateway into the city. Beginning at McCormick Road to WMSchool. Charles passed out design references for Euharlee Road.

Dave Ford asked to status of replacing Etowah Bridge. – Charles says this is being discussed.

DNR recommended the Overlay include plans for signage, street lighting etc.

Overview that we must trust the staff that issues are being handled.

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Dave asked for standard set dates for commission. Next meeting will be October 23 at 2:00 unless called meeting required.

**\*MOTION – Steve Zuber**

To consider a maintenance plan for improvements to City owned Historic Properties and landscapes.

All approved.

Meeting adjourned at 3:40 so moved by Dave Ford. All approved